



**MAMEC IS PLEASED TO ANNOUNCE  
THE FOURTH MODULE OF THE**

# **Municipal Emergency Coordinator Training Program**

Register for *Module Four: Emergency Operations Centre; their purpose, set-up, communicating with the Emergency Site, your team and your Council*

by submitting the form on the last page of this document with payment.



**Features a  
Live Emergency  
Operations Center  
Exercise**

This will NOT be offered virtually due to the live exercise – this training is in person only.

# **\$225**

**PER MODULE FOR  
MAMEC MEMBERS**

# **\$250**

**PER MODULE FOR  
NON-MAMEC MEMBERS**

MAMEC is dedicated to keeping the cost of the training program affordable for all communities. Another advantage to membership is a reduced rate for each training course; if you are not a member but wish to join MAMEC send us an email at [info@mamec.ca](mailto:info@mamec.ca) and we will forward a membership application.



## MODULE FOUR

# Emergency Operations Centre; their purpose, set-up, communicating with the Emergency Site, your team and your Council

EOCs are the place where decisions are made during an emergency; this room works with the emergency site and with the elected official. This training program will prepare you for everything you need to know to understand and work in an EOC in an emergency event.

### AGENDA:

**9am–12noon**

Theory of running and working within an Emergency Operation Centre

**12noon–1pm**

Lunch (provided)

**1pm–4pm**

Live Emergency Operations Centre Exercise

REGISTER FOR  
MODULE FOUR BY

**MAR 1<sup>ST</sup>  
2023**

**March 14<sup>TH</sup>**

Dauphin, MB

Dauphin Fire Department Training Room

121 2nd Street NW, Dauphin

9am–4pm

**March 16<sup>TH</sup>**

Altona, MB

Millenium Exhibition Center (MEC)

227 10th Ave NW

9am–4pm

LUNCH WILL BE PROVIDED AT BOTH COURSES.



LEARN FROM THE BEST

# Our Experts

MAMEC Executive Board worked with a Course Developer and Educator with a Doctorate and over +15 years' experience in Emergency Management to research, develop and write these training modules. The development team also included students from the University of Winnipeg who have assisted with the research on this project.

THE COMPLETE LIST OF

## Courses Offered

The Role of the Municipal Emergency Coordinator

Hazard and Risk Assessment: The process and how to use it as a foundation for plans

How to prepare a Community Emergency Plan that meets community needs

**Emergency Operations Centre; their purpose, set-up, communicating with the Emergency Site, your team and your Council**

EM 100 Basic Emergency Management

EM 200 Basic Emergency Management

Reception Centre Management; building and training your team; hosting and caring for evacuees; job descriptions and expectations

Basic Business Continuity Planning for communities

Exercise Design – Planning and Conducting Emergency Exercises





**Send form with etransfer payment to:**  
info@mamec.ca

**Or by mail with cheque to:**

MAMEC  
PO Box 48053 Lakewood PO  
Winnipeg, Manitoba  
R2J 4A3

**FIRST NAME:** \_\_\_\_\_

**LAST NAME:** \_\_\_\_\_

*(Name will appear on certificate)*

**PHONE #:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY/TOWN:** \_\_\_\_\_

**PROVINCE:** \_\_\_\_\_

**POSTAL CODE:** \_\_\_\_\_

**MUNICIPALITY REPRESENTED:** \_\_\_\_\_

*(City of, Town of, RM of, Department, Organization)*

**EMERGENCY POSITION/FUNCTION:** \_\_\_\_\_

*(CAO, Emergency Coordinator, Councillor, Fire Chief, etc.)*

**TRAINING MODULE:** \_\_\_\_\_

**LOCATION:** \_\_\_\_\_

**PREVIOUS MODULES COMPLETED:**

- |  |   |
|--|---|
| <input type="checkbox"/> The Role of the Municipal Emergency Coordinator                                     | <input type="checkbox"/> EM 100 Basic Emergency Management  |
| <input type="checkbox"/> Hazard and Risk Assessment: The process and how to use it as a foundation for plans | <input type="checkbox"/> EM 200 Basic Emergency Management Reception Centre Management; building your team, hosting & caring for evacuees |
| <input type="checkbox"/> How to prepare a Community Emergency Plan that meets community needs                | <input type="checkbox"/> Basic Business Continuity Planning for communities   |
| <input type="checkbox"/> Emergency Operations Centre; purpose, set-up, communication with the Emergency Site | <input type="checkbox"/> Exercise Design – Planning and Conducting Emergency Exercises  |

**DATE:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_